



**CATHOLIC COLLEGE WODONGA  
DIRECT DEBIT SERVICE AGREEMENT**

The following is your Direct Debit Service Agreement with Catholic College Wodonga (ABN 31 244 284 084). The agreement is designed to explain what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit Provider.

**Direct Debit arrangements**

Your signature on the Direct Debit Authority form allows us to debit your nominated account in the manner referred to. If a direct debit falls on a day, which is not a business day, the drawing will be made on the next business day.

We will keep your direct debit records and account details confidential, except where the disclosure of certain information to your financial institution is necessary to enable us to act in accordance with your drawing arrangements. We may disclose the information in the event of a claim or relating to an alleged incorrect or wrongful debit, or otherwise as required by law.

If you believe that there has been an error in debiting your account, you should notify the Finance Team as soon as possible and we will endeavor to respond to your dispute within 5 business days of receipt.

**Your rights**

You can cancel, alter,